

Maine Vocational Region Seven
Waldo County Technical Center
1022 Waterville Road
Waldo, ME 04915
(207) 342-5231

APPLICATION FOR EDUCATIONAL TECHNICIAN POSITION

THE WALDO COUNTY TECHNICAL CENTER DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.

Date: _____ Position(s) applying for: (Grade level, subject, other)

Name: _____

Social Security No. _____ - _____ - _____

When will you be available? _____

Permanent Address: _____ Phone _____

Temporary Address: _____ Phone _____

EDUCATION: Transcripts, including grades, from all college(s)/university(s) attended must be provided. It is essential that this section be completed accurately.

High School	Course Enrolled	Date of Graduation
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_____	_____	_____
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<u>College/University Attended</u>	<u>Degree Awarded (if any)</u>	<u>No. of Years Attended</u>	<u>Grade Point Average</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXPERIENCE: A resume must be provided. In addition to educational background and work experience, include extra-curricular activities in which you have been involved. Please list below positions held, employer and dates of employment for the past ten years. Please account for any gaps in employment on a separate page.

<u>From (month/year)</u>	<u>To (month/year)</u>	<u>Position</u>	<u>Employer</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Number of years of teaching and or work experience _____.

BACKGROUND

	Yes	No
Have you ever been disciplined, discharged, or asked to resign from a prior position?	___	___
Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review?	___	___
Has your contract in a prior position ever been non-renewed?	___	___
Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved?	___	___
Have you ever been charged with or investigated for sexual abuse or harassment of another person?	___	___
Have you ever been convicted of a crime (other than a minor traffic offense)?	___	___
Have you ever entered a plea of quality or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)?	___	___
Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional or certificate in any state?	___	___
Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime(other than a minor traffic offense)	___	___

If you answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

REFERENCES: List three, two of whom are recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

My signature below constitutes authorization to check employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the Waldo County Technical Center contacts in connection with my employment application to fully provide the Waldo County Technical Center any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including with limitations, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Waldo County Technical Center its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Signature/Date

APPLICATION FOR EDUCATIONAL TECHNICIAN POSITION CHECK LIST: The completed employment application cannot be evaluated unless all the following materials have been provided.

- _____ Application form fully completed
- _____ Copies of Transcript(s)
- _____ Resume
- _____ Gaps in employment during the past ten years explained
- _____ Yes to any of the questions in the Background section explained
- _____ Three letters of reference
- _____ Application signed

NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF THE WALDO COUNTY TECHNICAL CENTER. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

NOTE: EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE.